

Shadow Race Director (SRD)

In the role of SRD, this person will attend all the meetings with the race director and communicate with the race director regarding all derby racing activities. This person may or may not be given specific responsibility for certain tasks, but the preference will be for this person spend as much time following / watching / talking to the race director as possible. The person taking on this responsibility should be prepared to become the race director for the 2008 Canary Derby should the current race director not participate in the following year. Previous race directors should commit to being a part of a future "rules committee" to ensure their experience is leveraged,

It is the responsibility of the Race Director to:

- The first responsibility of the race director is to ensure the rules for the race are established. The rules should be reasonable in the eyes of competitors and the event committee. Should there be a question about the rules, the race director has the final say on rule interpretation. Additionally, the race director is the only person who can impose penalties for rule infractions.
- The race director is responsible for preparing the event Race Kits. These kits include the details about the event that each team must have from a technical perspective. This can include such things as rules and regulations, site details, etc. This information must be ready before the launch of the event and must be made available to teams as soon as possible.
- The race director is responsible for hosting technical / rules meetings where teams can come together and ask for clarification of rules and regulations. These events (should be more than one) allow questions to be asked in a public forum, increasing the transparency of rulings and suggestions made to teams. It is important that the race director be fair and equitable to all teams. It is in this spirit that the Race Director should post all inquiries made outside of these events on the event website.
- The race director is responsible for organizing and training volunteers in job duties related to the race operations of the Canary Derby. This includes organizing a training day, creating job descriptions for the various functions and participating in volunteer thank-you events and related follow ups.
- The race director is responsible for coordinating the technical inspection / practice day as well as race day events. This includes ensuring that all necessary equipment is secured, providing teams with sufficient notice and the development of all necessary reporting tools (car technical records, driver's notes, etc). The race director is responsible for all on-track activities during the practice day. The race director has the final call on any vehicle and / or driver participating on the track.
- During racing activities, the race director will communicate with the on-track volunteers to ensure the race track is clear and safe for racing. The race director is the only person who can give the starter permission to begin a race.
- After the event, the race director is responsible to meet with the shadow race director to go over the event and prepare a list of recommendations and conclusions about the event, looking forward to future competitions and events.

Skills Required / Highly Recommended:

- Significant mechanical knowledge (ie. Could build a car on their own)
- Event Management / project management skills
- Basic understanding of soap box derby events (activities, procedures, etc.)
- Attention to detail
- Organized / ability to multitask